

MEET THE LAS DEAN'S OFFICE TEAM!

Lynn Vidler

Professor and Dean of LAS
(719) 255-4550, COLU2025 lvidler@uccs.edu

Alex Ilyasova

Associate Professor (TCID) and Associate Dean of LAS (Academics)
(719) 255-4059, COLU 2025A, kilyasov@uccs.edu

Responsibilities: Responsible for all student and curricular issues, including but not limited to College-level management of **enrollment and budgets; liaising with the Scholarship office** for the College; developing **work-based initiatives** for the College; oversight of **student academic appeals, petitions and disciplinary matters**; resolving **student complaints**; assisting to resolve conflicts involving faculty, staff, and students; serving as *ex officio* member on the following **committees: CAP; C&R; Fee Advisory Committee.**

Kimbra Smith

Associate Professor (ANTH) and Associate Dean of LAS (Administration)
(719) 255-4564, COLU 2025B, ksmith5@uccs.edu

Responsibilities: Responsible for faculty affairs and College administrative concerns, including but not limited to: creating and promoting **faculty development opportunities** (teaching, research, service, leadership, RPT); leading **Chairs and Directors training** and advisement; **providing College-level approval for grant** and contract applications and awards; working on **strategic messaging and outreach initiatives** promoting LAS and its programs; negotiating **community partnerships** and collaborations; leading **DEI initiatives** and policy development; working on the **College strategic planning** process; serving on **BAM Support Unit Committee**; overseeing **office and lab space** for faculty and staff; supervising LAS IT professional; resolving **faculty complaints**; assisting to resolve conflicts involving faculty, staff, and students; serving as *ex officio* member on the following **committees: Teaching; Research; Online Fees; Policies and Procedures; Diversity, Equity, and Inclusion.**

LAS DEAN'S OFFICE ADMINISTRATIVE TEAM

Margie Oldham

Temporary Executive Assistant to the Dean (Fall 2021)
Director of National Student Exchange Program and LAS Community Relations
(719) 244-4552, COH 2025/1020, moldham@uccs.edu

Responsibilities: National Student Exchange, LAS community relations, student career services, LAS community partnerships, social media, LAS special events. Temporary office manager, Dean Vidler's calendar. COVID procedures.

Brynn Thompson

Executive Assistant to the Dean (*on leave Fall 2021*)
(719) 255-4550, COLU 2025H, bthompso@uccs.edu

Responsibilities: Office manager; Deans' calendar scheduling; manage C&R, CAP, Faculty Meetings, LAS Fees Committee; FCQ administration; grade roster management; COLU conference rooms scheduling; President's/Dean's lists; student employee supervisor.

Lily Cosgrave

Faculty Program Planning Specialist (temporary)
(719) 255-5162, COLU 2025G licosgrav@uccs.edu

Responsibilities: Faculty workload/course load, overload/offloads, differentiated workloads, instructional capacity, course scheduling, catalog changes, online incentive program; staff representative on the C&R and Fee Advisory Committee.

Kanecia Cooks

Bailee Levens

Student office assistants 2021-22

LAS FINANCE TEAM

Jacqui Hatfield, MBA

Assistant Dean, Finance & Operations
(719) 255-4554, COLU 2025C jhatfiel@uccs.edu

Responsibilities: Provides leadership, management, and oversight of operations and special projects and priorities including, but not limited to resource allocation/budgeting, human resources, administration and management, strategic direction, communications, and monitoring progress of implementation of strategic initiatives.

Sherry McDonnell

Manager of Finance and Operations for the College of LAS
(719) 255-4320, COLU 1019 smcdonne@uccs.edu

Responsibilities: Supports the Assistant Dean of Finance & Operations on financial and operational matters. Manages all funds of the College. Analyzes financial data. Compiles financial reports/summaries. Oversees and reconciles budgets. Manages payroll for the College to include lecturers, overloads, interim and summer sessions. Manages payable services for the College to include purchase orders, procurement cards, travel cards and reimbursements.

Jeremy Click

Finance and Operations Senior Professional
COLU 1017, jclick@uccs.edu

Responsibilities: To provide financial and operational support to the College of LAS.

LAS HR TEAM

Deann Barrett

Human Resources Manager
(719) 255-4074, COLU 2025F, dbarrett@uccs.edu

Tawni Schwarzman

Human Resources Professional
(719) 255-4073, COLU 2025E, tgillott@uccs.edu

Responsibilities: Faculty and staff searches; appointment changes (e.g. secondary appointments, differentiated workloads, resignations and retirements, etc.); annual evaluations faculty and staff; salary increase process; reappointment, promotion and tenure (RPT) process; sabbaticals process; leave (e.g., faculty sick and parental leave); miscellaneous appointments (e.g., adjuncts and research faculty).

LAS AND DEPARTMENTAL WEBSITE MANAGER

Samuel Frank, MA

IT Professional / Web Designer

sfrank@uccs.edu

Responsibilities: LAS/departmental web design, training, consulting, support, usability, accessibility.

LAS EXTENDED STUDIES & NATIONAL STUDENT EXCHANGE

Brian Glach

Program Director, LAS Extended Studies

(719) 255-4071, COLU 1007 bglach@uccs.edu

Responsibilities: LAS Extended Studies budget oversight, curriculum management, payroll, procurement activities, fund balances.

Heidi Wardell

LAS Extended Studies Student Service Specialist, National Student Exchange Coordinator

(719) 255-4502, COLU 1007 hwardell@uccs.edu

Responsibilities: Manage and implement LAS Extended Studies and NSE program and student exchanges.