

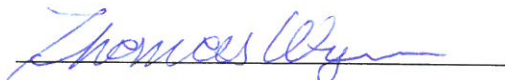
## MINUTES

### Curriculum and Requirements Committee Meeting April 14, 1998

Committee members Tom Christensen, Jim Eberhart, Dan Segal, Teresa Jillson, Jo Stanbrough, Rex Welshon, Judith Rice Jones, and Tom Wynn were present. Carol Bangs was present to record the minutes of the meeting.

- A. MINUTES:** The minutes and corrections for the March 10, 1998 meeting were approved.
- B. OLD BUSINESS:**
1. Cross listing for ENSC 320 and GES 320 - Approved
  2. GES 501 (label) changed to GEOG 501 (graduate level label) - Approved
- C. NEW BUSINESS:**
1. Add New Courses:
    - a. GES 386 - Geography of America's Southwest - Approved
    - b. COMM 580 - Qualitative Research Practices in Communication Studies - Approved
    - c. ANTH 327 - Historical Archeology - Approved
    - d. SOC 450 - Applied Sociology: Organizational Applications - Tabled
    - e. PES 442/542 - Physics of Materials - Approved
  2. Certificate programs were discussed. Tom Christensen will discuss this with the Dean and the Vice Chancellor's Curriculum Committee.
  3. Discussion was held on the Web Pages maintained here at UCCS. There is the need to maintain and update the information that is currently on the Web Page. The departments need to check to make sure current information is being displayed concerning major requirements.

  
Thomas Christensen, Chair of C&R

  
Thomas Wynn, Associate Dean of LAS

**AGENDA**  
**Curriculum and Requirements Committee Meeting**  
**April, 14 1998**  
**8:00 am - CH 2025A**

**A. APPROVAL OF MINUTES** - Corrections to the Minutes:

1. Cross listing WMST 225/SOC 225 not WMST 100/SOC 225.
2. Clarification: All courses that are cross listed with an LAS area requirement course will be accepted.

**B. OLD BUSINESS**

1. Cross listing for ENSC 320 and GES 320
2. GES 501 approved 2/3/98, should be GEOG 501(four letter code for graduate level)

**C. NEW BUSINESS**

1. New Courses - Add
  - a. GES 386 - Geography of America's Southwest
  - b. COMM 580 - Qualitative Research Practices in Communication Studies
  - c. ANTH 327 - Historical Archeology
  - d. SOC 450 - Applied Sociology: Organizational Applications
  - e. PES 442/542 - Physics of Materials

Date: Thu, 19 Feb 1998 09:14:25 -0700  
From: Barbara Schiff <bschiff@brain.uccs.edu>  
To: twynn@brain.uccs.edu, Jo Stanbrough <jstanbro@brain.uccs.edu>  
Subject: Cross-listed courses

Hello, Tom:

Per our phone conversation yesterday, I am sending you a message regarding cross-listed courses on the LAS area requirements list.

As you are aware, some courses that appear on the area requirements list are cross-listed with courses that are not on the list. In all cases (except F CS 323/ANTH 323), the courses are identical. Students who inadvertently (or for registration purposes) have registered for the "wrong" course and want it to count currently have three avenues:

1. If the semester is in progress, student uses a drop/add form to change to the correct registration (requires instructor's and dean's signature and administrative processing in A&R)
2. If the semester is over, student asks the instructor to submit two Change of Record forms, dropping the student from one course and adding him or her to the correct course (requires instructor's initiative and signature, dean's signature and administrative processing in A&R).
3. Student may petition C.A.P. to allow the substitution (requires faculty committee decision, dean's signature and administrative processing in the Student Success Center).

Since the substitutions are routinely approved in all of the avenues above, we discussed the possibility of streamlining the process by simply granting the substitutions automatically to students who request it. This would only involve a paperless change on the student's computerized degree audit.

You indicated you would like to address this issue with the faculty, possibly in C&R. Please let me know the decision.

Thank you,

Barbara Schiff