## **LAS Online Incentives Program**

Online courses incur a \$100 online course fees. The College of Letter's, Arts and Sciences and the individual department only retain a portion of this fee. These monies are used for online software licenses and technology support, specialized online teaching equipment and materials, to cover the cost of online course development, travel to conferences focusing on online pedagogy, and associated instructional costs of delivery All LAS tenure-track and instructor-track faculty members are eligible for these incentives.

## On-campus workshops/ OTHER

Upon approval by the dean, departments may offer a \$500 stipend for faculty members who facilitate an on-campus, collegewide or department-specific workshop to enhance online teaching. If you are receiving funding for the workshop from another source you are not eligible for funding from the online fees incentives.

Requests for online fee funds to be used for other items, not addressed, shall be considered on a case-by-case basis in consultation with the department chair and the LAS Online Fee Committee, and require approval by the dean. Written justification must be included in the request as to how this is an associated instructional cost for online course delivery.

Name:			
Academic Title:			
Department:			 
Online workshop details/ Written justification fo		t:	
	·		

## This form must be routed through Adobe Sign.

Faculty Program Planning Specialist	Signature:	
	Date:	
Chair Signature:		
	Date:	
LAS Dean Signature:		-
	Date:	
To be filled out by the Senior Faculty Program Pla	nning Specialist	
Speedtype to be used:		