

LAS Online Incentives Program

Online courses incur a \$100 online course fees. The College of Letters, Arts, & Sciences and the individual department only retain a portion of this fee. These monies are used for online software licenses and technology support, specialized online teaching equipment and materials, to cover the cost of online course development, travel to conferences focusing on online pedagogy, and associated instructional costs of delivery. All LAS tenure-track and instructor-track faculty members are eligible for these incentives.

Digital Accessibility

Departments may offer the following incentives to improve digital accessibility in online courses:
Please note that a requirement to receive these funds is that the faculty member must either currently be teaching an online course or be scheduled to teach an online course in the next calendar year.

Receive a \$100 stipend to participate in a TidyUP/UDOIT training session offered by the Faculty Resource Center to improve the digital accessibility in one Canvas course shell. Please note that substantial improvement in your course is needed to receive the stipend.

Receive a \$200 stipend to participate in a training session offered by the Faculty Resource Center on digital accessibility in documents (such as Word, PowerPoint, PDF, etc). A substantial improvement in document digital accessibility must be provided to receive this stipend.

A teaching assistant (*e.g.*, graduate student) for an online course that requires a substantial amount of work to make the course materials digitally accessible. Pay shall be at standard and typical College rates up to a \$2000 maximum and can be paid in one lump sum or hourly, at the department chair's discretion. Written justification must be provided describing the nature and scope of the work.

Name: _____

Academic Title: _____

Department: _____

Written justification and course detail:

This form must be routed through Adobe Sign.

Fac. Program Planning Specialist Signature (Lily Cosgrave): _____

Date:

LAS Department Chair Signature: _____

Date:

LAS Associate Dean of Online (George Rus): _____

Date:

After training session is complete, please ask for the FRC's Digital Accessibility Specialist to sign off

FRC Accessibility Specialist: _____

Substantial Improvement

Yes

No

Notes:

If the request for a teaching assistant has been approved, please work with your department program administrator to hire and pay a teaching assistant for your online course.

To be filled out by the Senior Faculty Program Planning Specialist

Speedtype to be used: _____